

Work Programme

Committee: Standards and Audit

Year: 2013/2014

Item	Date Added	Request By (Members/Officers)	Lead Officer	Progress / Update required
26 June 2013				
Draft Internal Audit charter	/	Members/ Officers	Gary Clifford	No update required
Key Financial Statement Issues	/	Members/ Officers	Martin Hone/Sean Clark	No update required
Audit Charter and Audit Protocol	/	Officers	Gary Clifford	No update required
1 st Quarter Review, Strategic/Corporate Risk & Opportunity Register	18 April 2013	Officer	Andy Owen	Deferred to July meeting at the request of the Committee
Draft Strategy for Internal Audit 2013-14 to 2015-16 and Draft Annual Plan 2013-14		Officer	Gary Clifford	No update required
Audit and Certification Fees 2013/14	/	Officer	Martin Hone/Sean Clark Ernst & Young	No update required
Work Programme	Continuous	Members/Officers	Democratic Services Officer	
18 July 2013				
Head of Internal Audit: Annual Report	/	Officer	Gary Clifford	Deferred to September meeting – agreed with Chair
Financial Statement and Annual Governance Statement	26 June 2013	Officer	Martin Hone/ Sean Clark	Members noted the report.
External Audit: Progress Report	26 June 2013	Officer	Martin Hone/Sean Clark Ernst & Young	No update required
1 st Quarter Review, Strategic/Corporate Risk &		Officer	Andy Owen	Members noted the report.

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Item	Date Added	Request By (Members/Officers)	Lead Officer	Progress / Update required
Opportunity Register				
Work Programme	Continuous	Members/Officers	Democratic Services Officer	
19 September 2013				
Audit Results Report (ISA260)	26 June 2013	Members/ Officers	Sean Clark Ernst & Young	Members noted the report.
Financial Statement and Annual Governance Statement	26 June 2013	Officer	Sean Clark	Members noted the report.
Horse Stable Review	26 June 2013	Members	Gary Clifford	Deferred to the November meeting
Head of Internal Audit: Annual Report	/	Officer	Gary Clifford	Deferred from July meeting – agreed with Chair
Update on RIPA & RIPA Policy Guide	05 July 2013	Officers	Daniel Toohey	Members noted the report.
Benchmarking & Improvement Plan Management, Risk & Opportunity	/	Officers	Andy Owen	Deferred to the November meeting
Audit Report on Corporate Health and Safety Internal	04 September 2013	Officers	Lucy Magill	Members noted the report.
Appointment of the Members Advisory Panel	06 September 2013	Officers	Paul Field	Members noted the report and appointed Members of the Advisory panel
Work Programme	Continuous	Members/Officers	Democratic Services Officer	
28 November 2013				
Annual Audit Letter	06 February 2013	Members/ Officers	Sean Clark Ernst & Young	

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Item	Date Added	Request By (Members/Officers)	Lead Officer	Progress / Update required
Annual Complaints Report	09 August 2013	Officers	Lee Henley	
Annual Access to Records Report	09 August 2013	Officers	Lee Henley	
Benchmarking & Improvement Plan Management, Risk & Opportunity	/	Officers	Andy Owen	Deferred from September meeting
Horse Stable Review	26 June 2013	Members	Gary Clifford	Deferred from September meeting
Business Continuity	19 September 2013	Members	Gavin Dennett	Deferred to a later meeting to enable officers to complete a specific separate report for the Standards and Audit Committee, therefore reporting to Members the progress with Business Continuity testing as opposed to rerunning a previous Cabinet report on Business Continuity plans.
Internal Audit Progress	19 September 2013	Officers	Gary Clifford	
2012/2013 – Housing Capital Programme Audit	19 September 2013	Officers	Barbara Brownlee & Kathryn Adedeji	
Work Programme	Continuous	Members/Officers	Democratic Services Officer	
6 February 2014				
Report on the Audit of Grant Claims	06 February 2013	Members/ Officers	Sean Clark Ernst & Young	
4 th Quarter Review, Strategic/Corporate Risk & Opportunity Register	18 April 2013	Officer	Andy Owen	

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Item	Date Added	Request By (Members/Officers)	Lead Officer	Progress / Update required
Recharging Tenants		Members	Barbara Brownlee	
Work Programme	Continuous	Members/Officers	Democratic Services Officer	
5 March 2014				
Business Continuity	19September 2013	Members	Gavin Dennett	
Work Programme	Continuous	Members/Officers	Democratic Services Officer	

To Be Allocated				
Item	Date Added	Request By (Members/Officers)	Lead Officer	Committee Date

Full details of Member's decisions can be viewed in the Minutes on the Council's Committee Management Information System - <http://democracy.thurrock.gov.uk/thurrock/>

FOR CONSIDERATION

There are currently no items for consideration.